

Please also document the following on a separate page: Management support; community relations; involvement with American Legion programs, including Employer Awards Program. You are encouraged to provide your annual office performance measures. You may add up to one page of supporting data on any of these subjects.

Only those nominations that include adequate documentation on the nominee's employment practices concerning veterans will be considered for the National Employment Service Awards. The nominator should provide a copy of the company's written policy on employment of veterans if available, a description of how the employer supports veterans' activities in the community, and any other reasons why the nominee should be selected to be the Employer Service Award winner.

Nominations by Posts and individuals must be sent to department headquarters as soon as possible so that the department will have time to review all nominations received and make the selection of its winners.

**All nominations from departments must arrive at National Headquarters on or before January 15<sup>th</sup>.  
Either the department adjutant or department employment chairman must approve this nomination.**

\_\_\_\_\_  
Approved Signature

\_\_\_\_\_  
Date

Check One:       Department Adjutant       Department Employment Chairman

Desired presentation date at Department Convention: \_\_\_\_\_

Submit to:    **The American Legion**  
                 **Attn: National Veterans Employment & Education Commission**  
                 **1608 K Street NW**  
                 **Washington, DC 20006**  
                 **Email: [VE&E@legion.org](mailto:VE&E@legion.org)**