

Detachment Membership Chairman “SOP’s”

[By : Detachment of Tennessee Adjutant Bryan Hine 2026]

All leadership positions within the Sons of The American Legion are voluntary and pro bono. Please only volunteer if you are genuinely committed and can reliably contribute your time.

Duties & Responsibilities:

- Attend National Membership Zoom meetings.

Comprehensive Reporting:

- **Monthly:** Email National and Detachment membership reports to the Detachment Commander, Adjutant, National Executive Committeeman (NEC), Alternate NEC, and Vice and District Commanders.
- **Conferences/Conventions:** Deliver both verbal and written status reports during the Mid-Winter Conference and Detachment Convention.

Technical Guidance:

- Act as the primary resource for the MyLegion platform by answering member questions and providing system troubleshooting.

Awards Advocacy & Oversight:

Provide members with comprehensive information regarding the criteria and nomination processes for the following awards:

- **National Individual Recruitment:** For recruiting five or more new members annually.
- **Blue Brigade:** For recruiting 30 or more new members by July 22.
- **100% Membership:** For Squadrons reaching 100% or more of their goal by March 15.
- **100% Squadron Plaque:** Awarded at the Mid-Winter Conference to any Squadron achieving 100% of their Detachment membership goal by December 31 of the preceding membership year.
- **Citation of Achievement:** Honors Squadrons that exceed the previous year’s total membership by the American Legion’s birthday (March 15–17).
- **All-Time High Ribbon:** A red ribbon awarded to Detachments that surpass all previous historical membership records.

* **Approved : DEC Zoom Meeting March 30,2026**