The American Legion Riders, Department of Tennessee

"APPLICATION FOR CHARTER"

American Legion Riders (ALR)

SECTION 1: The American Legion Riders (ALR) is formed to promote the aims and purpose of The American Legion as a family-oriented motorcycling activity for members of The American Legion, The American Legion Auxiliary, and the Sons of The American Legion.

SECTION 2: Resolution No. 35: American Legion Riders as a National Program, administered by each Department, passed by the National Executive Committee of The American Legion, Indianapolis, Indiana October 17-18, 2007; and subsequent Resolution No. 32 amending Resolution No. 35, passed by the National Executive Committee, Indianapolis, Indiana May 4-5, 2011. Application for recognition within the American Legion Riders Department of Tennessee requires a Charter Application from the sponsoring American Legion Post. Provisions of The American Legion National and Department Constitution and Bylaws and The American Legion, Department of Tennessee Riders Standard Operating Procedures Dated 28 June 2026 apply. There shall be no form of class or membership except an active paid current The American Legion family, (American Legion Auxiliary, or the Sons of the American Legion).

SECTION 3: Minimum number of paid current members of the Sponsoring Post to acquire and maintain a Legion Rider Charter will be five (5), of which three (3) must be Legionnaires. Remainder may be Legion, Auxiliary, or Sons of the American Legion members of the American Legion family under the provisions of the SOP.

SECTION 4: The American Legion Riders (ALR) will uphold the declared principles of The American Legion as well as conform to and abide by the regulations and decisions of the Department American Legion Riders Committee and Post and other duly constitutional governing bodies.

SECTION 5: The American Legion Riders (ALR) will maintain and always protect the image of The American Legion through appropriate wearing of The American Legion Emblem. ALR shoulder patches, back patches and rockers are dictated by the Department American Legion Riders SOP and will be worn by American Legion Riders when riding or performing as American Legion Riders.

SECTION 6: Members of the ALR will avoid any perception of being a motorcycle or "biker'' club or gang.

SECTION 7: ALR Members will not at any time hold membership in more than one American Legion Riders.

SECTION 8: ALR members must be the legally registered owner of a motorcycle, or the spouse of the legally registered owner within the State of Tennessee. All operators must be properly licensed and insured per Tennessee State Law.

SECTION 9: The "Sponsoring American Legion Post" is responsible for monitoring the actions of their respective ALR Chapter. With appropriate cause, the sponsoring American Legion Post can recommend to the Department American Legion Riders Committee that their respective ALR Charter be cancelled. The respective Post Executive Committee will be charged with oversight supervision and approval of ALR activities, or group rides. ***The Post ALR Chapter will be responsible to The sponsoring American Legion Post Executive Committee. The Department ALR Committee will maintain continuity of membership and charters statewide with general oversite.***

Understanding all Sections above, American Legion Post No, _____ located at _____, TN does make application for an American Legion Riders Charter. On issuance of an ALR charter we hereby agree to organize and maintain under the designated name, with the minimum paid current membership as designated by The Department American Legion Riders Standard Operating Procedures Dated 28 June 2026. Failure to comply with edits of said SOP may result in civil, or Legion litigation. The American Legion Riders Department Committee retains final authority in all matters regarding enforcing the edits of Adopted SOP.

_____ Post Commander's Signature

_____ Post Adjutant's Signature

_____ Post Commander's Printed Name

_____ Post Adjutant's Printed Name

Date Completed:_____

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Post ALR Chapter Proposed members

"5 minimum" (of the sponsoring post) TAL, ALA, SAL Membership Number Address, **3 need to be Legionnaires**

First Name	Last Name	Address	TAL-SAL-ALA & Member #
			TAL
			TAL
			TAL

Additional names may be placed on the next page reflecting the same information.
All interested chapter members do not need to be placed on this initial application.

_____ _____

ALR Post Director's Signature _____

_____ _____

ALR Post Director's Printed Name ALR Director's Address and Email address

Date Completed:_____

Instructions for Submitting ALR Charter Application

Complete form, scan and E-mail Applications for ALR Charter to:

Jared "Rodeo" Melton (ALR Director) **Roy "Bud" Davis (ALR Adj) (423)967-7223**

tn.alr.director@gmail.com **alr.tn.clerk@gmail.com**

Your application will be reviewed and submitted to the Chapter consultant for validation. Charter will be issued once the final chapter packet has been approved by the ALR Committee.

Once your Charter has been approved, review and complete Step 2 of the Process for New TN ALR Chapter Jun26

No representation as an ALR Chapter shall be permitted in any form until the Charter has been officially approved.

Additional names can be placed here

First Name	Last Name	Address	TAL-SAL-ALA & Member #

Process for Chartering a Tennessee ALR Chapter
As Per Adopted **TN ALR SOP 28Jun2026**

Purpose and Overview

Forming a new American Legion Riders (ALR) chapter begins with a positive attitude and a commitment to service. A chapter supports the post, the community, and veterans while promoting the values of The American Legion Riders.

The following steps are suggested guidelines for organizing and chartering a Tennessee ALR chapter. Charters are issued by the ALR Department Committee; National does not provide charters for ALR chapters.

Organizing the Chapter

1. The post commander, with approval of the post membership, should appoint an organizing committee of at least five members. At least three committee members must be TAL members.
2. Survey the post membership to determine how many Legion Family members—Legionnaires, Sons of The American Legion (SAL), and Auxiliary members—are eligible for ALR membership under Resolution 19.
3. Obtain information and guidance from the district ALR chairman and/or department ALR chairman.
4. Call a post meeting to discuss the possibility of forming a chapter. Invite a speaker from an existing ALR chapter to explain the organization, its purpose, and its activities.
5. Ask the post to name a director or chairman, along with at least four other interested members, to help lead the chapter.

Initial Planning and Leadership

1. Develop a six-month program and establish a regular meeting day and time. Meetings should be held at the post home and may follow guidance from *The American Legion Officer's Guide* and *Robert's Rules of Order*.
2. At the first ALR chapter meeting, select temporary officers to serve for a three-month period. A regular election may be scheduled after that period.
3. Decide on annual membership dues.
4. Conduct an initiation of members and installation of chapter officers. This may be led by post officers or an American Legion ceremonial group.
5. Plan meetings and chapter programs for at least the next year.
6. Prepare a report for each post meeting that outlines the chapter's accomplishments, goals, and upcoming activities.

Post Support and Chapter Participation

1. Encourage chapter members to participate in post functions.
2. Organize rides and fundraisers that support the post and raise public awareness.
3. The post should notify the chapter of upcoming events, including parades, memorial services, and other functions where the chapter may participate.

4. The chapter should assist the post whenever possible and make itself useful in supporting post activities.

Charter Application Process

The chartering process has four main steps:

Step 1: Submit the Charter Application

Complete and submit the **ALR_Charter_Application_Revised (2026)** form according to the instructions provided.The Dept ALR Chapter Consultant will assist with Step 2 when the Charter application has been accepted by the ALR Committee.

Step 2: Complete Follow-Up Documents After Excepted Application

1. Complete **ALR Riders Officer- Member Notification Jun26**

   Note: officers are listed as a member, no need to duplicate as members

2. Print and fill out the following pages from the **TN ALR SOP 28 June 2026**

   a. **Page 22** - FOUR RULES OF AN AMERICAN LEGION PROGRAM

   b. **Page 26** - ACKNOWLEDGMENT OF THE ADOPTION OF THE STANDARD OPERATING PROCEDURES

3. All members need to fill out **TN ALR-Membership-Application-2026** (post records)

4. Use the **CHAPTER STANDING RULES TEMPLATE** to get your chapter moving forward. Chapter must be approved by vote of the standing rules, and must be approved by the post executive committee to ensure compliance with Post-Department-National Guidelines.

5. Compile all completed chapter documents into a reference binder to ensure they are easily accessible for chapter use.

Required documents to forward

1. A digital copy of **ALR Riders Officer- Member Notification Jun26** as instructed on the form.

   ➢ Mail a copy with Annual Department ($5.00ea Member) dues to ALR Department Adj/Trsr

2. A scanned and signed copy of **page 26** from the **TN ALR SOP 28 June 2026** to ALR Dept Adj/ALR Dept Chairman

Step 3: Final Review and approval of Department ALR Committee

ALR Chapter Consultant will do a final review and present to the ALR Department Committee for final approval.

Step 4: Final Charter Presentation

After all required forms are completed and submitted, a physical charter will be presented to the chapter.